

TRAINEE VALUER

| ATTRIBUTES | ESSENTIAL REQUIREMENTS | DESIRABLE REQUIREMENTS | METHOD OF ASSESSMENT |
|---|---|---|---|
| PROFESSIONAL/ EDUCATION/ QUALIFICATIONS | <ul style="list-style-type: none"> Appropriate academic qualifications must satisfy the entry requirements to obtain an accredited degree for the Royal Institution of Chartered Surveyors Assessment of Professional Competence. | <ul style="list-style-type: none"> Accredited degree for enrolment for the Royal Institution of Chartered Surveyors. | <ul style="list-style-type: none"> Application |
| RELEVANT WORK/OTHER EXPERIENCE | <ul style="list-style-type: none"> Experience of working with people. | <ul style="list-style-type: none"> Experience of communicating orally and in writing with the public. | <ul style="list-style-type: none"> Application/ Interviews |
| PARTICULAR SKILLS/ABILITIES | <ul style="list-style-type: none"> Strong oral and written communication skills. Strong level of Information Technology skill. Ability to work under pressure. Ability to achieve milestones and meet deadlines. Ability to communicate effectively. Ability to conduct research, collate information and produce meaningful reports. | <ul style="list-style-type: none"> Knowledge of Council Tax legislation in Scotland. Knowledge of property measurement. Knowledge of property valuation for local taxation purposes. | <ul style="list-style-type: none"> Application/ Interviews |
| PERSONAL QUALITIES (eg inter-personal skills, attitude, adaptability, motivation, presentation) | <ul style="list-style-type: none"> Enthusiastic team player. Self motivated with ability to use own initiative. Well-developed interpersonal skills. Ability to deal positively with change. | | <ul style="list-style-type: none"> Application/ Interviews |
| ANY ADDITIONAL JOB RELATED REQUIREMENTS (eg ability to work irregular hours, shifts) | <ul style="list-style-type: none"> Required to enrol for an accredited degree for progressing to RICS APC | <ul style="list-style-type: none"> Willingness to travel. Be prepared to be flexible and/or work additional hours at times of peak workload. | <ul style="list-style-type: none"> Application/ Interviews |