

Person Specification

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| **Job Title** | **Trainee Technician** |

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| **ATTRIBUTES** | **ESSENTIAL REQUIREMENTS** | **DESIRABLE REQUIREMENTS** | **METHOD OF ASSESSMENT** |
| **PROFESSIONAL/EDUCATION/QUALIFICATIONS** | * Minimum academic qualifications:

1 higher and 4 National 5s at C or above, which must include Mathematics and English. |  | Application |
| **RELEVANT WORK/OTHER EXPERIENCE** | * Experience of working with the public.
 | * General competence in the survey of all categories of domestic and non-domestic property.
* Knowledge of the local housing market.
* Any property related work experience.
 | Application/Interview |
| **PARTICULAR SKILLS/ABILITIES**(eg technical ability, computing skills, other work related skills) | * Ability to use IT systems.
* Good communication skills and experience of dealing with the public in writing and verbally.
 |  | Application/Interview |
| **PERSONAL QUALITIES** (eg inter-personal skills, attitude, adaptability, motivation, presentation) | * Display positive attitude.
* Flexible approach to duties.
 | * Ability to make decisions quickly and effectively, exercise initiative and recognition of when to pass work to Technician.
* Motivated to qualify as a Technician.
 | Application/Interview |
| **ANY ADDITIONAL JOB RELATED REQUIREMENTS**(eg ability to work irregular hours, shifts) | * Must commit to enrol and work towards HNC in Built Environment or equivalent.
* Willingness to travel within Edinburgh and the Lothians.
 | * Full current driving licence.
 | Application/Interview |