



Post:	Assistant Assessor
Organisation:	Lothian Valuation Joint Board
Location:	17A South Gyle Crescent, Edinburgh, EH12 9FL
Salary Scale:	PO7: £71,731 - £83,344 per annum (starting salary commensurate with successful candidate's knowledge and experience)
Hours:	35.75 hours per week (Full time)
Contract Status:	Permanent

Lothian Valuation Joint Board is an independent public authority that was established by The Valuation Joint Boards (Scotland) Order 1995. An opportunity has arisen for the post of Assistant Assessor at LVJB.

The Assessor & ERO is responsible for providing a professional valuation and electoral registration service for East Lothian, the City of Edinburgh, Midlothian and West Lothian Councils in respect of compilation and maintenance of the Valuation Roll, Valuation (Council Tax) List and Registers of Electors. The Assistant Assessors support the Assessor in carrying out his functions across the region.

The post holder will join a team of two existing Assistant Assessors who deputise for the Assessor & ERO and be responsible for implementation of the provisions of the Lands Valuation (Scotland) Acts, the Local Government Finance Act 1992 and the Representation of the People Acts.

Candidates must be either a Professional Member or Fellow of the Royal Institution of Chartered Surveyors and should possess a comprehensive understanding of the law and practice of valuation for rating and council tax valuation. Previous experience in these areas of professional practice is essential as well as a high level of communication, negotiation and managerial skills.

Application forms, job descriptions and additional information are available at <https://www.lothian-vjb.gov.uk/employment/>.

For an informal discussion about this role, please contact Gary Elliott, Assessor and ERO at gary.elliott@lothian-vjb.gov.uk

Completed application forms should be returned to LVJB-HR@lothian-vjb.gov.uk by 11.59pm on Sunday 17th October 2021. Please note CV's will not be accepted. Successful candidates will be required to provide a Basic Disclosure Check Certificate.

