

Voter change of name form

You should only complete this form after you have changed your name. Use **black ink** and write in **CAPTIALS**.

Return this form to **Electoral Registration Officer, 17A South Gyle Crescent, Edinburgh, EH12 9FL. Telephone 0131 344 2500 E-mail enquiries@lothian-vjb.gov.uk.**

We need to see proof of your change of name. Please send us one of the following:

- Marriage or civil partnership certificate
- Amended birth certificate
- Overseas marriage or civil partnership certificate
- Deed poll

If you do not have any of these, other documents may be acceptable as proof. Please contact us using the above details.

1 Your current full name

First name(s)

Surname

2 Your previous full name

First name(s)

Surname

Please tell us the date you changed your name

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
D	D	M	M	Y	Y	Y	Y

3 Your address

Please give the address where you are currently registered to vote.

<input type="text"/>	
<input type="text"/>	
<input type="text"/>	
Postcode	<input type="text"/>

4 Contact details

Telephone number (optional)

E-mail (optional)

Providing an e-mail and telephone number gives a quick and easy way to contact you about your application.

5 Declaration

To the best of my knowledge, the information in this form is true. I understand that the information I have given on this form will be used on the electoral register. I understand that it is an offence to knowingly give false information in this form, and that I could face a fine of up to £5,000 and/or up to six months in prison.

Signature

**Today's
Date**

D D

M M

Y Y Y Y

Privacy Statement

We will only use the information you give us for electoral purposes. We will look after personal information securely and we will follow the data protection legislation. We will not give personal information about you or any personal information you may provide on other people to anyone else or another organisation unless we have to by law.

The lawful basis to collect the information in this form is that it is necessary for the performance of a task carried out in the public interest and exercise of official authority as vested in the Electoral Registration Officer as set out in Representation of the People Act 1983 and associated regulations.

Some of the information that is collected in this form is classified as special category personal data. This is processed for reason of substantial public interest as set out in Representation of the People Act 1983 and associated regulations. To process this type of information the Data Controller must have a relevant policy document that sets out how this information will be handled.

The Electoral Registration Officer is the Data Controller: **Graeme Strachan, 17A South Gyle Crescent, Edinburgh, EH12 9FL, 0131 344 2500.**

You should refer to the Privacy Notice at www.lothian-vjb.gov.uk/privacy.html for further information relating to the processing of personal data.