

Electoral registration form for a British Citizen living overseas

Register to vote

Registering to vote

Only one person can register to vote using this form. Use **black ink** and write in CAPITALS. All information requested on this form must be provided (unless stated otherwise) or your application may be delayed. The completed form should be returned to the **Electoral Registration Officer, 17A South Gyle Crescent, Edinburgh, EH12 9FL. Telephone 0131 344 2500. E-mail enquiries@lothian-vjb.gov.uk**

1 Your name and address

First name(s)

Surname

Your current address outside the UK

 Postcode

The date you left the UK
D D M M Y Y Y Y

Do you live at another address? No Yes

If yes, you do not have to give us this address now but we may ask for more information later.

Correspondence address (if different)
 Postcode

2 Moved in the last 12 months?

No Yes If yes, please give any previous address where you have lived during the last year or your application may be delayed.

Postcode

If this address was overseas, were you registered in the UK as an overseas voter? No Yes

3 Changed your name?

If you have changed your name, and did so since you were last registered to vote in the UK, please give your full previous name.

Please also give your reason for changing your name. (For example you may have got married and changed your name).

If you have changed your name, but it was before you were last registered to vote in the UK, please give your most recent previous name. You do not have to give us details of this change but it will help us identify you. If you can't provide these details we may ask you for additional documentary evidence.

4 Your date of birth

<input type="text"/>							
D	D	M	M	Y	Y	Y	Y

If you don't know your date of birth please tick if you are:
Under 18 Over 18

(Don't know your date of birth? Please see section 6)

(More info P6)

5 Your National Insurance number (if you are aged 16 or over)

You may find this on your payslip, or on official letters about tax, pensions or benefits.

<input type="text"/>								
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(Don't know your National Insurance number? Please see section 6)

6 Don't know your date of birth or National Insurance number? Please tell us why

If you can't provide these details we may ask you for other documentary evidence before processing your application.

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7 Contact details

Telephone no.

(optional)

Email

(optional)

Providing an email address gives us a quick and easy way to contact you about your application.

8 UK registration address

Please give the full address where you (or your parent or guardian) last registered to vote in the UK.

<input type="text"/>	<input type="text"/>
<input type="text"/>	Postcode

Please tick ONE statement about the address above:

I was registered to vote in the UK at the address above until

<input type="text"/>							
D	D	M	M	Y	Y	Y	Y

I did not live at the address but was registered there as a service voter or as someone with no fixed or permanent address until

<input type="text"/>							
D	D	M	M	Y	Y	Y	Y

I was too young to be registered to vote when I left the UK, but my parent or guardian was registered to vote as a resident in the UK at the address above

Please give your parent or guardian's full name.

This person is/was my

Parent Guardian

9 Too young to be registered to vote when you left the UK?

Only complete this section if you were too young to be registered to vote when you left the UK and you are registering as an overseas voter for the first time.

- This is the first time I have applied to register as an overseas voter.
 I have enclosed a copy of my birth certificate.

Is your current name different to the name on your birth certificate? No Yes

If yes, please give us your previous full name.

What is the reason for changing your name?

Is your parent or guardian's name different from the name shown on your birth certificate, or has it changed since they were last registered to vote?

No Yes

If yes, please give us their previous full name.

Reason for changing name. (If you don't know, please write 'Unknown')

10 Statement of previous registration

Tick the statement that applies to you:

- I was previously registered to vote as an overseas voter until

<input type="text"/>					
D	D	M	M	Y	Y

and I have not been registered to vote as a resident in the UK since then. (Now go to section 12)

- I was previously registered to vote as an overseas voter and I have been registered to vote as a resident in the UK since then. (Now go to section 11)
 I have never been registered as an overseas voter before (Now go to section 11)

11 Citizenship

Please tick one statement that applies to you:

- I hold a British passport stating that I am a British citizen.

British passport number

Place of issue

Date of issue

<input type="text"/>					
D	D	M	M	Y	Y

- I do not hold a British passport stating that I am a British citizen and I was not born in the UK before 1 January 1983.

Date you became a British citizen

<input type="text"/>					
D	D	M	M	Y	Y

Please explain how you became a British citizen (for example, naturalisation).

Place and country of birth

- I do not hold a British passport stating that I am a British citizen, but I was born in the UK before 1 January 1983.

12 The open register

The open register is an extract of the electoral register, but is not used for elections. It can be bought by anyone and is often used to confirm name and address details.

Please tick if you do not want your name and address to be included in the open register (More info P6)

13 Registering anonymously?

I have also submitted an application to register anonymously

14 Can't vote in person?

You can only vote in person at the polling station where you are registered to vote in the UK, if you are there on polling day. To vote by post or proxy, you must complete and sign a separate application. Please choose how you would like to vote and we will send you an application form, which you must also complete and sign, or you can download an application form at yourvotematters.co.uk

By post By proxy (someone voting on your behalf)

15 Declaration

I understand that this declaration cancels any previous declaration about voter registration in the UK I may have made.

I confirm that I am a British citizen and that I am not living in the UK.

To the best of my knowledge, the information in this form is true.

I understand that the information I have given on this form will be used on the electoral register.

I understand that if I knowingly give false information in this form, I could face a fine of up to £5,000 and/or up to six months in prison.

Signature

Today's date

<input type="text"/>					
D	D	M	M	Y	Y

If you need help filling in this form please contact the Electoral Registration Officer, 17A South Gyle Crescent, Edinburgh, EH12 9FL. Telephone 0131 344 2500. E-mail enquiries@lothian-vjb.gov.uk.

Your nationality

You can only register to vote in the UK if you are a British, Irish or European Union citizen, or a Commonwealth citizen who has leave to enter or remain in the UK or does not require such leave. We may need additional evidence about your nationality or we may check your nationality or immigration status against government records.

Your date of birth

If you don't know your date of birth please give the date you put on official documents (for example, your passport or driving licence) or tick one of the boxes. Your date of birth identifies you and confirms your eligibility to vote.

The open register

There are two registers. Why?

Using information received from the public, registration officers keep two registers – the electoral register and the open register (also known as the edited register).

The electoral register

The electoral register lists the names and addresses of everyone who is registered to vote in public elections. The register is used for electoral purposes, such as making sure only eligible people can vote. It is also used for other limited purposes specified in law, such as:

- detecting crime (e.g. fraud)
- calling people for jury service
- checking credit applications.

The open register

The open register is an extract of the electoral register, but is not used for elections. It can be bought by any person, company or organisation. For example, it is used by businesses and charities to confirm name and address details. Your name and address will be included in the open register unless you ask for them to be removed. Removing your details from the open register does not affect your right to vote.

If you are concerned that having your name or address on the register may affect your safety, there could be other options available to you. In certain circumstances, you can register without your name and address showing on the register. To find out more, please contact the **Electoral Registration Officer, 17A South Gyle Crescent, Edinburgh, EH12 9FL. Telephone 0131 344 2500. E-mail enquiries@lothian-vjb.gov.uk.**

Privacy statement

We will only use the information you give us for electoral purposes. We will look after personal information securely and we will follow the data protection legislation. We will not give personal information about you or any personal information you may provide on other people to anyone else or another organisation unless we have to by law.

The lawful basis to collect the information in this form is that it is necessary for the performance of a task carried out in the public interest and exercise of official authority as vested in the Electoral Registration Officer as set out in Representation of the People Act 1983 and associated regulations.

Some of the information that is collected in this form is classified as special category personal data. This is processed for reason of substantial public interest as set out in Representation of the People Act 1983 and associated regulations. To process this type of information the Data Controller must have a relevant policy document that sets out how this information will be handled.

The Electoral Registration Officer is the Data Controller: **Graeme Strachan, 17A South Gyle Crescent, Edinburgh, EH12 9FL, 0131 344 2500.**

You should refer to the Privacy Notice at www.lothian-vjb.gov.uk/privacy.html for further information relating to the processing of personal data.