

## Lothian Valuation Joint Board

6 September 2021

Meeting held virtually by Teams

**Present:**

**City of Edinburgh Council** – Councillors Key (Convener), Corbett, Doggart, Doran, Gloyer, Gordon, Henderson, Rust and Work.

**East Lothian Council** – Councillor Goodfellow (item 3 onwards).

### 1 Minute

**Decision**

To approve the minute of the Lothian Valuation Joint Board of 14 June 2021 as a correct record.

### 2 Assessor and Electoral Registration Officer Appointment

The Assessor and Electoral Registration Officer Appointment report by the Treasurer was presented, informing the Board of the decision of the recruitment panel to appoint Gary Elliot as the permanent Assessor and Electoral Registration Officer of the Lothian Valuation Joint Board.

The previous permanent Assessor and Electoral Registration Officer of the LVJB retired on 25 September 2020 and since that time interim arrangements had been in place.

**Decision**

To note the decision of the recruitment panel to appoint Gary Elliot as the permanent Assessor and Electoral Registration Officer of the Lothian Valuation Joint Board.

(Reference – report by the Treasurer, submitted)

### 3 Interim Assessor's Annual Performance Report to the Lothian Valuation Joint Board

The Annual Performance Report by the Interim Assessor and Electoral Registration Officer was presented to the Board. It provided information on the overview of current service delivery, priorities, risks and future direction, accompanying the unaudited annual accounts for the year.

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The majority of staff remained working at home during current Covid-19 restrictions. However, since 9 August a limited number of staff had attended the office to carry out their normal duties. Attendance had been on a rota basis to allow all members of staff the opportunity to work from South Gyle should they wish to do so and also take account of ongoing risks in relation to Covid-19.

**Decision**

To note the report.

(Reference – report by the Interim Assessor and Electoral Registration Officer, submitted)

**4 Period 4 Financial Statement 2021/22**

The Period 4 Financial Statement for the financial year 2020/21 was submitted. The forecast was for net expenditure to be £151,000 less than budget, based on the position at 31st July 2021.

**Decision**

- 1) To note the projected outturn position for 2021/22.
- 2) To note that a further update of the 2021/22 budget would be presented to the Board in October 2021.

(Reference – report by the Treasurer, submitted)