

## Lothian Valuation Joint Board

19 April 2021

Meeting held virtually by Teams

### Present:

**City of Edinburgh Council** – Councillors Key (Convener), Corbett, Doggart, Doran, Gordon, Gloyer, Henderson, Rust and Work.

**East Lothian Council** – Councillors Findlay and Goodfellow (from item 2 onwards).

**Midlothian Council** – Councillor Russell.

**West Lothian Council** – Doran-Timson and McGuire (Vice-Convener).

### 1 Minute

#### Decision

To approve the minute of the Lothian Valuation Joint Board of 1 February 2021 (reconvened on 15 February 2021) as a correct record.

### 2 Interim Assessor's Progress Report to the Lothian Valuation Joint Board

A progress report by the Interim Assessor and Electoral Registration Officer (ERO) was presented to the Board. It provided information on the overview of current service delivery, priorities, risks and future direction.

An update was also provided on the activities of the organisation during the Covid-19 pandemic. The majority of staff continued to work from home with a limited number attending the office to work on tasks which could not be done from home, in particular preparatory work for the upcoming Scottish Parliamentary Election in May 2021.

#### Decision

To note the report.

(Reference – report by the Interim Assessor and Electoral Registration Officer, submitted)

### 3 2020/21 External Audit Annual Plan

The External Audit Annual Plan for 2020/21 was presented, summarising the work plan for the external audit of the Joint Board. It outlined the proposed main areas of scrutiny and timescales for the 2020/21 audit.

**Decision**

To note the External Audit Annual Plan 2020/21.

(References – report by the Treasurer, submitted)