

Future Meeting Arrangements June 2020 to June 2021

3 February 2020

Purpose of Report

- 1 To advise members of the proposed schedule of meetings for the Lothian Valuation Joint Board for the period to June 2021 and arrangements for meetings of the Joint Consultative Group.

Main report

- 2 The meetings of the Lothian Valuation Joint Board have been arranged on an approximate twelve-week cycle adjusted, as far as possible, to take into account the meeting schedules of the constituent authorities represented on the Board.
- 3 It has been normal practice to schedule meetings of the Joint Consultative Group (JCG) approximately two weeks in advance of the Board. However, as these meetings have been infrequent, agreement has been reached with the trade union (UNISON) that meetings will be arranged on an “on request” basis.
- 4 Proposed dates for meetings of the Joint Board for the period to June 2021 are shown below. Specific meetings are included to consider the Joint Board’s Revenue Budget for 2020/21 as well as the Unaudited Accounts for 2019/20 and 2020/21.

Proposed Date	Time
Monday 15 June 2020 (Unaudited Accounts)	10:00am
Monday 7 September 2020	10:00am
Monday 9 November 2020	10:00am
Monday 1 February 2021 (Revenue Budget)	10:00am
Monday 19 April 2021	10:00am
Monday 14 June 2021 (Unaudited Accounts)	10:00am

Recommendations

- 5 The Board is asked:
- 5.1 To approve the schedule of meetings as detailed for the period June 2020 to June 2021.
 - 5.2 To agree that meetings of the Joint Consultative Group would be held on an “on request” basis.

Andrew Kerr
Chief Executive and Clerk

Appendices None

Contact Rachel Gentleman, Office of the Chief Executive and Clerk
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**Background
Papers** None