

# Lothian Valuation Joint Board

Edinburgh, 10 April 2017

**Present:**

**City of Edinburgh Council** – Councillors Work (Convener), Doran, Ricky Henderson, Keil and McVey.

**East Lothian Council** – Councillor McNeil.

**Midlothian Council** – Councillors Bryant and Russell (Vice-Convener).

**West Lothian Council** – Councillors Dodds and McCarra.

## 1 Minute

**Decision**

- 1) To approve the minute of the Lothian Valuation Joint Board of 6 February 2017 as a correct record.
- 2) That an update on progress with recruitment for the post of Assessor and Electoral Registration Officer be circulated to Members.

## 2 External Audit Plan 2016-17

The Accounts Commission had appointed Scott-Moncrieff as external auditor to the Board.

The External Audit Plan for the Board for 2016-17 was presented. Karen Jones, External Auditor presented an overview of the Audit Plan and highlighted key audit issues and risks.

**Decision**

To note the key audit risks and the related assurances received to address these risks and the proposed audit work to be carried out.

(Reference – report by Scott-Moncrieff, External Auditors, submitted)

## 3 Interim Assessor's Report to the Joint Board

The Interim Assessor presented an update on the service overview and priorities, current issues and the future direction of the Joint Board.

Key issues for the service included the Local Government elections on 4 May 2017, the 2017 Revaluation, maintenance activities in respect of both the Valuation Roll and Council Tax list and the annual household canvass for 2017.

**Decision**

To note the updates contained in the report.

(Reference – report by the Interim Assessor and Electoral Registration Officer, submitted)

**4 Convener's Remarks**

The Convener thanked the Joint Board members for their work and commitment over the past five years. He also thanked the Interim Assessor and his staff and all the Joint Board officers for their support in ensuring the Joint Board's business operated effectively.