



Future Meeting Arrangements June 2017 to June 2018

6 February 2017

Purpose of Report

- 1 To advise members of the proposed schedule of meetings for the Lothian Valuation Joint Board for the period to June 2018 and arrangements for meetings of the Joint Consultative Group.

Main report

- 2 The meetings of the Lothian Valuation Joint Board have been arranged on an approximate twelve-week cycle adjusted, as far as possible, to take into account the meeting schedules of the constituent authorities represented on the Board.
- 3 It has been normal practice to schedule meetings of the Joint Consultative Group (JCG) approximately two weeks in advance of the Board. However, as these meetings have been infrequent, agreement has been reached with the trade union (UNISON) that meetings will be arranged on an "on request" basis.
- 4 Proposed dates for meetings of the Joint Board for the period to June 2018 are shown below. Specific meetings are included to consider the Joint Board's Revenue Budget for 2018/19 as well as the Unaudited Accounts for 2016/17 and 2017/18.

Proposed Date	Time
Monday 26 June 2016 (Unaudited Accounts)	10:00am
Monday 4 September 2017	10:00am
Monday 13 November 2017	10:00am
Monday 5 February 2018 (Revenue Budget)	10:00am
Monday 16 April 2018	10:00am
Monday 25 June 2018 (Unaudited Accounts)	10:00am

Recommendations

- 5 The Board is asked:
- 5.1 To approve the schedule of meetings as detailed for the period June 2017 to June 2018.
 - 5.2 To agree that meetings of the Joint Consultative Group would be held on an “on request” basis.

Andrew Kerr
Chief Executive and Clerk

Appendices None

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**Background
Papers** None