

ELECTORAL REGISTRATION FORM FOR A BRITISH CITIZEN LIVING OVERSEAS

Only ONE person can register using this form. Please read the notes carefully before filing in this form. This form does not apply to Crown Servants or British Council employees.

Please write in BLACK INK and use BLOCK LETTERS.

1. ABOUT YOU

First name(s) (in full)

Surname

If you have changed your name since you were last registered to vote in the UK, please give your previous name

First name(s) (in full)

Surname

Current address (outside the UK)

This address will be used for correspondence

Tick here if you do **NOT** want your name to be included on the **Edited Register**, which is available for general sale. Read the accompanying notes for more information.

You do not have to give the following information, but it will help us to contact you if there is a query about your form.

Daytime telephone or mobile number (including country codes)

E-mail address

2. YOUR LAST UK REGISTRATION DETAILS

Please give the full address where you were last registered to vote in the UK

Please tick the **one** statement that applies to you.

A I was last registered as an overseas voter on
Day Month Year

NOW GO TO SECTION 5

B I was last registered as a UK resident or service voter until
Day Month Year

NOW GO TO SECTION 4

C I was too young to have registered before I left the UK. Please give your date of birth
Day Month Year

NOW GO TO SECTION 3

3. YOUR PARENT OR GUARDIAN

Fill in this section if you were too young to have registered when you left the UK. You must enclose a photocopy of your birth certificate.

The person named is/was my (tick one box)

Parent or guardian

First name(s) (in full)

Surname

If your parent or guardian's name is different from the name that appears on your birth certificate or has changed since your parent or guardian was last registered to vote, please give their previous name.

First name(s) (in full)

Surname

I have enclosed a photocopy of my birth certificate

Cont'd Over/...

4. CITIZENSHIP

Please tick the **one** statement that applies to you.

A I hold a British passport stating that I am a British citizen

British passport number

Place of issue

Date of issue

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Day	Month	Year		

B I do not hold a British passport stating that I am a British citizen, but I was born in the UK before 1 January 1983.

Place of birth

C I am a British citizen, but my passport does not state that I am a British citizen.

Date you became a British citizen

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Day	Month	Year		

Date, place and country of birth

Please explain how you became a British citizen (for example, naturalisation or marriage)

5. DECLARATION

You must sign the declaration yourself. If the form is not signed, it will be sent back to you. This declaration cancels any previous declaration you may have made.

- I am a British citizen
- I am not living in the UK

Please tick the **one** statement that applies to you.

A I ceased to live in the UK on

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Day	Month	Year		

B I ceased to be a crown servant, an employee of the British Council, or a member of Her Majesty's forces on

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Day	Month	Year			

As far as I know, the details on this form are true and correct.

Signature

Date

6. DECLARATION IN SUPPORT

If this is the first time you have registered as an overseas voter, you need to get **another person** to fill in this section.

- I am aged 18 or over
- I hold a British passport stating that I am a British citizen
- I am not living in the UK
- I am not the applicant's spouse, civil partner, parent, grandparent, brother, sister, child or grandchild.
- To the best of my knowledge, the applicant is a British citizen and is not living in the UK at the time of his/her declaration.

First name(s) (in full)

Surname

Current address

British passport number

Place of issue

Date of issue

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Day	Month	Year			

Signature

Date

Cont'd Over/....

APPLICATION TO VOTE BY PROXY FOR A BRITISH CITIZEN LIVING OVERSEAS

7A. LAST UK REGISTRATION ADDRESS

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.....
.....

About you

First name(s) (in full)

.....
Surname

Current address (outside the UK)

.....
.....
.....

Daytime or mobile telephone and e-mail
(in case of query only)

.....
.....

For how long do you want to vote by proxy?

(a) Until further notice

(b) For election(s) on the following date

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Day	Month	Year		

(c) For elections between the following dates

From

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Day	Month	Year			

Until

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Day	Month	Year			

Proxy vote for which elections?

All elections you are entitled to vote at

Local elections

Parliamentary elections

7B. NAME & ADDRESS OF APPOINTED PROXY

First name(s) (in full)

Surname

Address

Relationship to you (if any)

7C. YOU MAY IF YOU WISH, ASK YOUR PROXY TO SIGN

You may if you wish, ask your proxy to sign.

I can confirm that I am capable of being and willing to be appointed to vote as the applicant's proxy.

Proxy Signature

7D. YOUR DECLARATION

As far I know, the details on this form are true and accurate.

You can be fined for making a false statement on this form.

Date of Birth (eg 02 05 1965)

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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D D M M Y Y Y Y

Please SIGN in the box below using BLACK ink

Important – keep signature within the box

If you fail to do this, this application may not be valid.

Dated / /

APPLICATION TO VOTE BY POST FOR A BRITISH CITIZEN LIVING OVERSEAS

8A. LAST UK REGISTRATION ADDRESS

.....
.....
.....

About you

First name(s) (in full)

.....

Surname

.....

Current address (outside the UK)

.....

.....

Daytime or mobile telephone and e-mail
(in case of query only)

.....

.....

For how long do you want a postal vote?

(a) Until further notice

(b) For election(s) on the following date

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Day	Month	Year			

(c) For elections between the following dates

From	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
	Day	Month	Year		
Until	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
	Day	Month	Year		

Postal vote for which elections?

All elections you are entitled to vote at

Local elections

Parliamentary elections

8B. ADDRESS FOR POSTAL BALLOT PAPER(S)

.....
.....
.....

8C. YOUR DECLARATION

As far as I know, the details on this form are true and accurate.

You can be fined for making a false statement on this form.

Date of Birth (eg 02 05 1965)

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
D	D	M	M	Y	Y	Y	Y

Please SIGN in the box below using BLACK ink

Important – keep signature within the box
If you fail to do this, this application may not be valid.

Dated / /

.....

THIS FORM SHOULD BE RETURNED TO:-
Lothian Valuation Joint Board, 17A South Gyle Crescent, Edinburgh EH12 9FL

ELECTORAL REGISTRATION FORM FOR A BRITISH CITIZEN LIVING OVERSEAS

NOTES ABOUT THE FORM

If you are a British citizen living outside the United Kingdom, and you satisfy the conditions set out below, you may register as an overseas elector. This will enable you to vote at Westminster (General) Elections and at European Parliamentary Elections. You **MUST** be a British citizen and not subject to any legal incapacity to vote.

- your name was previously on the electoral register for an address in the UK as resident or treated to be resident at that address.
- there are no more than 15 years since the date of the register in which your name last appeared.
- you last lived in the UK less than 15 years ago.
- at that time, you were too young for your name to be included on the electoral register.
- a parent or guardian **was** on the register for the address at which you were living at that time.
- you are now at least 18 years old, or will become 18 during the next 12 months.

ABOUT PART 1

Fill in your name and present **non-UK** address in the space provided.

If your name has changed since you were last registered, state your previously registered name in full and give the reason for your change, eg marriage.

Who Has My Personal Details?

There are two versions of the Electoral Register – the **Full** version and the **Edited** version. The Full Register is used for elections and referendums, preventing and detecting crime, and checking applications for credit. The Edited Register is available for general sale and can be used for commercial activities such as marketing.

Your **details** will appear on the Full version of the Register, but you can **choose** whether or not your details appear on the Edited Register.

ABOUT PART 2

Your last **UK qualifying address** is the address in the UK where you know or believe you were last registered as an elector (but not by a previous Overseas Declaration). If you left the UK when you were too young to be registered please enter the address at which you were living before you left the UK (and for which address a parent or guardian **was** registered).

Complete **one** statement that applies to you.

- If you have registered before as an overseas elector (and since then have not been registered as an elector living in the UK) enter the date of the register you were on in **Box A**.
- If you were last registered as an ordinary UK elector, enter the date you left the UK in **Box B**.
- If you left the UK when you were too young to register as an elector, and you have not registered before as an overseas elector, enter your date of birth in **Box C**.

ABOUT PART 3

This section should be completed only if you have ticked Box C in Part 2.

Enter the name of the person on whose registration as an elector in the UK you are relying, and tick the box to show whether he/she was a parent or guardian.

If the name you have given of your parent or guardian is not as it appeared in the Register of Electors, or the name of your parent is not as is shown on your birth certificate, please give their previous name.

Send with this application a photocopy of your full birth certificate showing the full names of either or both of your parents (tick the box to show that you have enclosed the photocopied certificate).

ABOUT PART 4

This section MUST be completed if you ticked Box B or Box C in Part 2 (if you filled in Box A, please ignore this part).

Complete **one** statement that applies to you.

- If you hold a British Passport which describes your national status as “British citizen”, enter the number, place and date of issue of the passport in the boxes in **Statement A**.
- If you do not hold such a passport, but were born in the UK before 1 January 1983 (the date on which relevant parts of the British Nationality Act 1981 came into force), enter in **Statement B** the place where you were born.
- If **A** or **B** above do not apply to you, please enter your date, place and country of birth in **Statement C**. State **when** you become a British citizen and **how** eg naturalisation.

ABOUT PART 5

ALL APPLICANTS MUST COMPLETE, SIGN AND DATE THE DECLARATION.

Complete one statement that applies to you either **A** or **B**.

ABOUT PART 6

This section MUST be completed if you ticked Box B or Box C in Part 2 (if you filled in Box A, please ignore this Part).

You must find someone to support what you say in your application. He/she can be anyone who is:

- aged 18 or over
- the bearer of a British passport which describes his/her status as "British citizen"
- not living in the UK
- not a close relative

Before signing the declaration, your supporter must state his/her full name and address, and the number, date and place of issue of his/her passport.

ABOUT PARTS 7 AND 8

On polling day unless you are able to return to the area in the UK where you are registered as an overseas elector, you will need to apply for an absent vote if you wish to vote.

If you are already registered as an overseas elector, and have not cancelled your postal/proxy vote, you need not complete these Parts unless you wish to make any amendment to your existing absent vote.

- If you wish to appoint a **proxy** to vote on your behalf, please complete **Parts 7A, 7B, 7C (if appropriate) and 7D**. Your proxy must be a) willing and able to vote on your behalf, b) living in the UK, c) entitled to vote at the type of election concerned, d) old enough to vote, e) not subject to any legal incapacity to vote.

(If you are not sure your chosen proxy is willing to act for you, please forward the form to him/her, and ask him/her to sign **Part 7C – Proxy's Signature**. The form should then be sent to the Electoral Registration Officer for consideration.)

- If you wish to vote by **post**, please complete **Parts 8A, 8B and 8C**. A postal ballot paper will be issued to you at the address you give. Before choosing this option, please bear in mind that postal ballot papers are issued approximately one week before the day of the election, and must be in the hands of the Returning Officer by close of poll.

YOUR REGISTRATION

The Electoral Registration Officer will write to tell you if he is satisfied that you qualify as an overseas elector and will be included in the Register of Electors. If he has doubts about your age or citizenship, he may ask for further evidence or documentation. If he rejects your application, he will return the form and explain why.

Overseas electors must apply annually to be registered. The Electoral Registration Officer will send you a reminder (to the non-UK address you have given in Part 1) at the appropriate time (as long as you remain qualified). He will enclose another application form.

HOW TO RETURN THIS FORM

You should send the completed form to the Electoral Registration Officer for the area in which you (or your parent/guardian) was last registered ie for the UK qualifying address you gave in Part 1.

If you need further help, please contact us on the telephone number noted below.

Electoral Registration Officer, 17A South Gyle Crescent, Edinburgh EH12 9FL

HELPLINE ~ 0131 344 2500

Fax : 0131 344 2600

E-Mail : enquiries@lothian-vjb.gov.uk

Visit our Website : www.lothian-vjb.gov.uk